# San Pasqual Valley Unified School District

BOARD OF TRUSTEES

SPECIAL BOARD MEETING / RETREAT MINUTES

April 25, 2017 4:30 PM.

Middle-High School Library

1. OPENING OF THE MEETING
2. Ms. Swift Arrow President of the Board, called the Regular Board Meeting of the San Pasqual Valley Unified School District Board of Trustees to order at 4:39 PM. Ms. Swift Arrow led the flag salute. This meeting was recorded.
3. **Roll Call by Secretary**

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| Montague | Absent | Swift Arrow | Aye 🗸 | Ramirez | Aye 🗸 |
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| Aguerro | Aye 🗸 | DeCorse | Aye 🗸 |  |  |

1. **Public Comments**

Are there any public comment speakers who require translation?

\*Persons who have complaints against Board members or District staff are encouraged to seek resolution to those complaints by using the San Pasqual Valley Unified School District written complaint procedures before orally addressing them at a meeting. The Board will not respond to such complaints until the applicable complaint procedure (BP/AR 1312.1) has been followed and has reached the Board level. Where a complaint concerns a District employee identifiable by name, position, or other facts, the Board cannot respond until proper written notice has been given to the employee pursuant to Government Code Section 54957.

Because this is a special board meeting with a limited agenda, public comment shall be limited to only those subjects described in the agenda. Comments shall be limited to three minutes per person (six minutes if translator required) and twenty minutes (forty minutes if translator required) for all comments, per topic, unless the board president, subject to the approval of the Governing Board, sets different time limits.

1. CONSENT ITEMS

* 1. Revision of Confidential Salary Schedule Effective 7/1/2017
  2. Revised Job Description: Human Resources Director
  3. Salary Change and Line Change: Site Principals
  4. New Position: Custodial/Grounds
  5. New Position: Secretary to the Counselor
  6. Revised Job Description: Secretary to Special Programs
  7. Revised Job Description: District Secretary
  8. Revised Job Description: Paraprofessional Special Education

Ms. Aguerro made a motion to approve consent items; Ms. Ramirez seconded. Motion carried by a 4-0 vote.

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| Montague | Absent | Swift Arrow | Aye 🗸 | Ramirez | Aye 🗸 |
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| Aguerro | Aye 🗸 | DeCorse | Aye 🗸 |  |  |

1. CLOSED SESSION Time: 4:45 P.M.

The board chose to go into close session to allow time for board President to arrive. Ms. Aguerro made the motion to move to closed session; Ms. DeCorse seconded. Motion carried by a vote of 4-0.

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| Montague | Absent | Swift Arrow | Aye 🗸 | Ramirez | Aye 🗸 |
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| Aguerro | Aye 🗸 | DeCorse | Aye 🗸 |  |  |

1. CONFERENCE WITH LABOR NEGOTIATOR (Superintendent) – Pursuant to Government Code 54957.6
2. PERSONNEL MATTERS – Pursuant to Government Code 54957
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code 54957

Ms. Montague arrived at 5:10 pm.

1. RECONVENE Time: 5:16 P.M.

Ms. Ramirez made a motion to reconvene, Ms. Aguerro seconded. Motion carried by a vote of 5-0.

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| Montague | Absent | Swift Arrow | Aye 🗸 | Ramirez | Aye 🗸 |
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| Aguerro | Aye 🗸 | DeCorse | Aye 🗸 |  |  |

During the Executive closed session portion of the April 25, 2017 Regular Board Meeting of the San Pasqual Valley Unified School District Board of Trustees, the following action was taken:

1. CONFERENCE WITH LABOR NEGOTIATOR (Superintendent) – Pursuant to Government Code 54957.6. No action taken
2. PERSONNEL MATTERS – Pursuant to Government Code 54957. No action taken
3. PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code 54957. No action taken
4. NEW BUSINESS
   1. Budget Review and Update (Information and Discussion Only). No motion or voting required.

Ms. Curtis reviewed funding and expenses.

Ms. Ramirez: Likes the snapshot/map of spreadsheet. She had the following recommendations and insight. Look at cost savings; would like a listing of “frills” that other schools do not have (i.e PE instructor, ORC, community laiason, SRO, Chat therapist, two security guards; Site principals wish list; Breakdown from sports; and Booster clubs. Attendance is a big issue. Starts at Kindergarten. Consider “Parent Bucks” – parents earn credits or points and then trade in for household items. District used to have a surplus of items. Would like to see items we can get from current vendors. Need to focus on the parents.

Ms. Montague: Would like to have a survey of kids/parents as to what is problem with attendance. Why don’t kids like to come to school. Ms. Fox stated she did speak with HS students and their response was teachers make it easy to miss or don’t have ride to school. MS states bullying is a big issue. Ms. Montague would like to see cost savings that can be done at each site including District Office. Ms. Montague suggested looking at REAL water to check into price savings versus Sparkletts.

Ms. Curtis stated that we have monies coming for lease ground. We could earmark that money for student attendance. Consider gift cards donation from these.

Ms. DeCorse would like the district look into current high dollar vendors. Consider different vendors that may give us a better deal.

Ms. Fox and Ms. Curtis both stated that the district is standardizing as much as possible; for example, all teachers desks, chairs, and student desks are chosen from a standardized list.

* 1. Goals and Priorities of the Board. No motion or voting required.

Ms. Fox went over goals and priorities as per attachment. The next step would be to meet with stakeholders, then meet with CBO to discuss budget.

Ms. Ramirez likes addressing state priorities. Both Ms. Ramirez and Ms. DeCorse liked the 6 items.

Ms. Fox will revamp wording and present at next board meeting.

1. BOARD COMMENTS No additional comments were made.
2. ITEMS FOR FUTURE AGENDA
   1. Information requested from budget discussion
   2. Information item: Boards goals
   3. Ramification of bus seat laws
   4. Information item: Memo regarding ink cartridges written by Ms. Curtis to staff
3. ADJOURNMENT Time: 7:04 P.M.

Ms. Ramirez made a motion to adjourn; Ms. Aguerro seconded. Motion carried by a vote of

5-0.

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| Montague | Absent | Swift Arrow | Aye 🗸 | Ramirez | Aye 🗸 |
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| Aguerro | Aye 🗸 | DeCorse | Aye 🗸 |  |  |

**Next regular board meeting is scheduled for Tuesday, May 9, 2017 6:00 P.M.**

**in the Middle/High School Library.**

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Chairperson