

San Pasqual Valley Unified School District
Independent Study Master Agreement
2022-2023

Independent Study Program Offering Requirements:

For the 2022-23 school year, the State of California has moved away from offering all students the opportunity to participate in Independent Study. Moving forward, Independent Study qualifications return to requiring a doctor's medical note verifying student need for this type of program. All other considerations for Independent Study are a case by case and not guaranteed*.

Written Learning Agreements:

Written learning agreements must be signed before a student commences an independent study course. Electronic signatures are allowable for auditing purposes. Written learning agreements must include:

- Confirmation or providing access to all students to the connectivity and devices adequate to participate in the educational program and complete assigned work.
- A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support.
- A statement that enrollment in a course is an optional educational alternative in which no student may be required to participate.
- The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress and for communicating with a student's parent or guardian regarding a student's academic progress.

Process:

A request for Independent Study Student placement is made by the parents/guardians of a current SPVUSD student or the student is placed by the District's request with a parental agreement made in both cases. The parent/family completes the student packet/registration forms.

SHORT TERM CONTRACT

A short-term contract typically is in effect for two (2) to three (3) weeks. This request typically comes from a parent request, or the student has a medical reason that leaves them unable to attend regular classes. A medical note must accompany the request. If the student currently has an IEP, an IEP Change of Placement meeting must take place. Either other placement will be determined, or a student continues with the process.

Upon successful completion of the contract, the student will receive credit for the work completed and return to their regular class schedule per the agreement.

LONG TERM CONTRACT

A long term contract typically lasts longer than three weeks and is granted for medical or family request for grades six (6) through (12). Some medical leave situations require lengthy hospital or out of town stays. The student will be dis-enrolled from the regular campus and must enroll in the Hospital Education In-House program. They will re-enroll with San Pasqual Valley after leaving the hospital. Kindergarten through fifth grade students will be reviewed under an emergency situation on an individual basis only. In the case of local hospitalization or injury, a homebound medical teacher makes a visit once per week. If the student receives Special Education services, the Special Education Resource Teacher will make contact with the student.

Upon successful completion of the contract, the student will receive credit for the work completed and return to their regular class schedule per the agreement.

*Note: Completed forms do not guarantee acceptance of a student contract. The packet is reviewed by administration and a determination is made to the length of the contract.

Student Name:	Student #:	Grade Level:
Address:	Age:	Birthdate:
City:	Zip Code:	Phone:
School:	2 nd Phone:	
Duration of Agreement:	Begin Date:	End Date:

OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION, AND RESOURCES:

The student is to complete the subjects/courses listed below. Subject/course objectives reflect the curriculum adopted by the San Pasqual Valley Unified School District Board of Trustees and are consistent with SPVUSD standards as outlined in the SPVUSD Subject/Course descriptions. The specified objectives, methods of study, methods of evaluation and resources for each assignment covered by this agreement will be described in the high school course list, which is available upon request. Any subsidiary agreement(s) are also part of this agreement.

SUBJECTS/COURSES ENROLLED:

Subjects/Courses	Credits	Subjects/Courses	Credits

*If the student satisfactorily completes any of the above subjects/courses before the ending date of the agreement, one or more subjects/courses may be added to the agreement if the agreement is re-signed and re-dated by the teacher and the student.

SPVUSD Courses (Not for Apportionment Purposes)	Credits	SPVUSD Courses (Not for Apportionment Purposes)	Credits

REPORTING:

The following schedule is established for the student to submit assignments, reporting of academic progress, and for communicating with a student’s parent or guardian regarding academic progress. It is required for students to report as scheduled.

Manner of Reporting: Through Google Classroom/E-mail/Mail/Web (Zoom)/Phone/In-person

Time: _____ Day: _____ Frequency: _____ Place: _____

ASSIGNMENTS:

According to the SPVUSD Board Policy (BP 6158), students must show satisfactory educational progress by generating three school days of attendance (60%), the maximum length of time allowed between the assignment and the assignment due date is **two weeks**, and after **three (3) missed assignments** for this agreement, an evaluation will be made to determine whether Independent Study is an appropriate strategy for this student.

VOLUNTARY STATEMENT:

Independent Study is an optional educational alternative. All students who qualify for independent study have the option of returning to the classroom prior to the contractual end. Within the San Pasqual Valley Unified School District, that classroom option is available to students in grades K-12 to San Pasqual High School and/or to Bill M. Manes High School. In the case of a pupil who is referred or assigned to any school, class, or program pursuant to Section 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the pupil through independent study only if the pupil is offered the alternative of classroom instruction.

EQUITABLE PROVISION OF RESOURCES AND SERVICES:

The independent study option is to be substantially equivalent in quality and quantity to classroom instruction, and students who choose to engage in independent study are to have equality of rights and privileges with students in the regular school program.

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Courses Design			
Subjects/Courses	Learning Objectives	Assignments	Evaluative Measure
Subjects/Courses	Learning Objectives	Assignments	Evaluative Measure

The following academic and other supports will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

Course Resources and Support			
Subjects/Courses	Materials Required	Support/Intervention	Personnel Involved in Services

SIGNATURES AND DATES:

I have read and understand the terms of this agreement and agree to all provisions set forth.

Student: _____

Date: _____

Parent/Guardian/Caregiver: _____

Date: _____

Supervising Teacher: _____

Date: _____

Other Assisting Persons: _____

Date: _____